



IVCCD Board of Directors Meeting

Iowa Valley Community College District
Wednesday, November 12, 2025 at 2:00 PM
Ellsworth Community College, Hamilton Campus,
Room 110, 705 Ellsworth Avenue, Iowa Falls, IA 50126

Meeting Details: <https://iavalley.zoom.us/j/97354363432>

Phone: 312-626-6799

Meeting ID: 973 5436 3432

MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

BOARD RETREAT AGENDA

1. Call to Order

1.1 Additions/Deletions to the Board Retreat Agenda

1.2 Approval of the Agenda

BOARD ACTION: _____

2. Board Retreat Activities

2.1 Welcome and Mission in Action

Presenter: Dr. Anne Howsare Boyens

2.2 Student Voices Panel

2.3 IVCCD Trivia

2.3 Board Reflection

2.4 Adjournment of Board Retreat

3:30 P.M. Faculty Tea

TENTATIVE AGENDA

1. Call to Order

1.1. Additions/Deletions to the Agenda

1.2. Approval of the Agenda

BOARD ACTION: _____

2. Correspondence and/or Visitors

2.1. Introduction of and Comments from Representatives to the Board

2.2. Public Comment

2.3. Recognitions

None.

2.4. Introduction of New Employees

Presenter: Dr. Barb Klein

- *Jodi Hamilton, Trio Coordinator*

3. Strategic Presentation - ECC Spotlight

Presenter: Dr. Klein

ECC Provost Dr. Klein will present along with Angie Redmond and Craig Juilfs to provide updates regarding the ECC enrollment efforts.

CONSENT AGENDA

4. President's Comments Regarding the Consent Agenda

Presenter: Dr. Anne Howsare Boyens

5. Consent Agenda Action Items

5.1. Approval of Minutes

The minutes of the October 8, 2025 meeting are Attachment [5.1](#).

5.2. Personnel Report

Presenter: Sara Aguilera

The Personnel Report for the month of November is Attachment [5.2](#).

5.3. Approval of Bills as Audited by the Finance Committee

5.4. Review and Approval of Board Policies

The following Board Procedures are presented for information only.

- *Procedure 500.14 Pregnant Student Accommodation*
- *Procedure 766 Use of District Licensed Vehicles*

The Board Procedures are Attachment 5.4.

5.5. Acceptance of Gifts and Grants

None.

6. Consent Agenda Information Items

6.1. Meeting Reports

6.1.1. Ellsworth College Board of Trustees

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

An abstract of the minutes is Attachment 6.1.1.

6.1.2. IACCT & IACCP Meetings

Presenter: Board President Hofer and Dr. Anne Howsare Boyens

The Presidents will meet December 2, 2025.

6.1.3. Upcoming Meetings and Events

Dec. 10, 2025 - Reception for Retiring Board Member Deborah Jones at 3:30 p.m. in Marshalltown

Dec. 10, 2025 - Regular Board meeting at 4:00 p.m. in Marshalltown

Dec. 10, 2025 - Honors Program Symposium, 5:30 p.m. or immediately following Board of Directors in Dejardin Hall. Honors students will share their work from this past year. Light Refreshments will be served.

Dec. 24, 2025-Jan. 1, 2026 - IVCCD Closed for Holiday Break

Jan. 14, 2026 - Regular Board meeting at 4:00 p.m. in Marshalltown.

Feb. 11, 2026 - Regular Board meeting at 4:00 p.m. in Marshalltown.

Approval of the Consent Agenda

BOARD ACTION: _____

REGULAR AGENDA

7. Action Items

7.1. Public Hearing and Approval of the Plans, Specifications, Form of Contract, and Estimated Cost for the IVCCD MCC Trades Building Project

Presenter: Dr. Matt Schmit

After announcing the formal opening of the public hearing on the IVCCD MCC Trades Building Project and that notice has been appropriately published, the Board President will

request any written or oral objections to be presented. Then the Board President will declare the time for receiving such written and oral objections to be closed. We are requesting approval of the plans, specifications, form of contract, and estimated cost for the IVCCD MCC Trades Building Project, 3700 S. Center St., Marshalltown, IA 50158 and setting the date for bid opening for December 1, 2025 at 11 a.m. at IVCCD District Services Building, 3702 S. Center St., Marshalltown, IA 50158 and setting the date for bid approval for Dec. 10, 2025 at 4 p.m., Iowa Valley Business & Community Solutions, Rooms 612/614, 3700 South Center Street, Marshalltown, IA 50158. The Board Secretary is directed to post the required notice to bidders. This project will be funded through the Plant Fund.

BOARD ACTION: _____

7.2. Approval of IVCCD Voluntary Retirement Plan Applications

Presenter: Dr. Anne Howsare Boyens

We are requesting approval of XX IVCCD Voluntary Retirement Plan Applications.

[Confidential Attachments - Voluntary Retirement Plan Applications](#)

BOARD ACTION: _____

7.3. Second and Final Reading of Board Policy 234

Presenter: Dr. Anne Howsare Boyens

We are requesting approval of the second and final reading of Board Policy 234, Board of Directors Code of Conduct. Board Policy 234 is Attachment 7.3.

BOARD ACTION: _____

7.4. Second and Final Reading of Board Policy 420

Presenter: Dr. Anne Howsare Boyens

We are requesting approval of the second and final reading of Board Policy 420, Artificial Intelligence. Board Policy 420 is Attachment 7.4.

BOARD ACTION: _____

8. Information Items

8.1. Monthly Financial Statements

Presenter: Amanda Bloomquist

The September 2025 narrative summary, statement of revenue over expenses, and investment report are Attachment 8.1.

8.2. Board President's Report

Presenter: Board President Joanna Hofer

8.3. Board Director's Reports

8.4. President's Reports

Presenter: Dr. Anne Howsare Boyens

8.5. Board Secretary's Report

Presenter: Board Secretary Abigail Casey

9. Adjournment

PLEASE CONTACT ABIGAIL CASEY AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.



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