



ELLSWORTH
Community College

IOWA VALLEY COMMUNITY COLLEGE DISTRICT

STUDENT HOUSING

Policies & Procedures 26-27



WELCOME!

Welcome to Ellsworth Community College for the **2026–27 academic year!**

We are excited to welcome you to campus as you begin this new chapter in your life. Whether this is your first year at ECC or you are returning to campus, we are honored to be part of your college journey.

Our mission in Residence Life is to create a safe, inclusive, and welcoming community where every student feels at home. Whether you are here to pursue academic success, compete in athletics, or grow personally, we hope you build meaningful friendships, develop lifelong habits, and become the best version of yourself.

Living on campus provides incredible opportunities, along with new freedoms and responsibilities. While we are committed to providing an outstanding residential experience, it is equally important that every resident understands and follows the expectations outlined in the **Student Housing Policies and Procedures Handbook**.

Please take the time to carefully review this handbook and become familiar with its policies and procedures. If you have any questions or need assistance, our Housing team is here to help and support you every step of the way.

We are excited to have you as part of the Panther family. Welcome to your new home—we're glad you're here!

Bryan Bender

Director of Residence Life & Student Engagement

2026–27 Residence Life Cost Summary

Housing (per semester)

Thompson Residence Hall, double occupancy	\$2,120
Thompson Residence Hall, single occupancy	\$2,810
Lloyd Residence Halls, double occupancy	\$2,550
Lloyd Residence Halls, single occupancy	\$3,250
College Apartments, double occupancy	\$2,775
College Suites, double occupancy	\$3,050
College Suites, single occupancy	\$3,690
<i>Winter break occupancy (open to international students only)</i>	\$25/day
<i>Spring break occupancy</i>	\$25/day
Daily Summer Housing Rate	\$25/day

Meal Plan* (per semester)

**19 meals per week.....	\$1,450
Commuter 10 Meal Punch Tickets	\$75 + Tax

*Required for students in housing

This Student Housing Policies & Procedures Handbook is subject to periodic revision. Residents will be notified of any changes through bulletins posted in each building and on our website. Revisions become effective the day following notification unless otherwise dated.

It is the policy of Iowa Valley Community College District to not discriminate on the basis of actual or potential parental, family or marital status; age; color; creed; gender identity; national origin; physical or mental disability; race; religion; sex; sexual orientation; or veteran status in its programs, activities or employment practices. See <https://www.iavalley.edu/about-the-district/nondiscrimination/> for additional information.

IVCCD also understands its responsibilities under the Americans with Disabilities Act to make reasonable accommodations for students/persons with disabilities. Please indicate in writing to Wanda Koehrsen if there are accommodations needed for ECC student housing to be accessible for you.

Residential Philosophy

The Residence Life program at ECC supports the mission of the Iowa Valley Community College District by offering a dynamic, community-focused living experience. Our apartment-style housing fosters opportunities for students to connect with others from diverse backgrounds, interests, and communities.

Residence Life and Housing aim to support each student's personal development and their role within the campus community. Our team is committed to the following goals:

- **Create a safe and supportive environment** that prioritizes academic success.
- **Foster pride and respect** for one's living space.
- **Encourage self-reliance and accountability** while recognizing the value of shared responsibility.
- **Promote acceptance, inclusion, and mutual respect** among all residents.
- **Support personal growth** by encouraging students to reflect on their values, beliefs, and experiences.
- **Provide opportunities to build strong social skills** and practice mature interpersonal relationships.
- **Offer experiences that help students develop and apply leadership abilities.**

Our residence life team is dedicated to helping you grow both personally and within the campus community. We are excited to support your journey at Ellsworth.

IMPORTANT 2026–27 RESIDENCE LIFE DATES

Fall 2026

Date	Event
August 28 (Friday)	New Student Move-In (10:00 a.m.–2:00 p.m., Gentle Student Center)
August 28 (Friday)	Returning Student Move-In (10:30 a.m.–1:00 p.m., Residence Halls)
August 28 (Friday)	Mandatory Residence Hall Meeting – 7:00 p.m. (Kruse Main Auditorium)
August 31 (Monday)	Fall Semester classes begin
September 7 (Monday)	Labor Day – College Closed
September 25 (Friday)	Last day to drop First Half-Term classes
October 13 (Tuesday)	Faculty Workshop Day – No classes
October 23 (Friday)	Last day of First Half-Term classes
October 26 (Monday)	Second Half-Term classes begin
November 13 (Friday)	Last day to drop Second Half-Term and Full-Term classes
November 25–27 (Wednesday–Friday)	Thanksgiving Break – College Closed/No Classes
November 25 (Wednesday)	Residence Halls close at 4:00 p.m. for Thanksgiving Break
November 29 (Sunday)	Residence Halls reopen at Noon
December 14–17 (Monday–Thursday)	Final Exams
December 18 (Friday)	Fall Semester ends
December 18 (Friday)	Residence Halls close at 4:00 p.m. Residents must check out within 24 hours of their last final exam.

Winter Interim 2026–27

Date	Event
December 21 (Monday)	Winter Interim classes begin
December 24–January 1	College Holiday Break (College Closed; classes continue as scheduled)
January 15 (Friday)	Last day of Winter Interim

Spring 2027

Date	Event
January 17 (Sunday)	Residence Halls reopen at Noon (Dinner will be served.)
January 18 (Monday)	Staff Workshop Day – No classes
January 19 (Tuesday)	Spring Semester classes begin
February 12 (Friday)	Last day to drop First Half-Term classes

March 5 (Friday)	Staff Workshop Day – No classes
March 12 (Friday)	Last day of First Half-Term classes
March 12 (Friday)	Residence Halls close at 4:00 p.m. for Spring Break (Last meal served is lunch.)
March 15–19 (Monday–Friday)	Spring Break – No classes
March 21 (Sunday)	Residence Halls reopen at Noon
March 22 (Monday)	Second Half-Term classes begin
April 16 (Friday)	Last day to drop Second Half-Term and Full-Term classes
May 10–13 (Monday–Thursday)	Final Exams
May 14 (Friday)	ECC Commencement Ceremony – 2:00 p.m.
May 14 (Friday)	Residence Halls close at 4:00 p.m. for students who are not graduating. (Last meal served is brunch.)
May 15 (Saturday)	Graduating residents must check out by 6:00 p.m. A \$20 per day fee will be assessed for any stay beyond the required check-out time.

Summer 2027

Date	Event
May 24	Summer Term classes begin
May 31	Memorial Day – College Closed
June 19	College Closed (Juneteenth)
June 25	Last day of First Half-Term classes
June 28	Second Half-Term classes begin
July 5	College Closed (Independence Day Observed)
July 30	Summer Session ends

Residence Hall Closures

Residents should make travel arrangements for the following periods when the Residence Halls are closed:

- **Thanksgiving Break:** November 25 (4:00 p.m.) – November 29 (Noon)
- **Winter Break:** December 18 (4:00 p.m.) – January 17 (Noon)
- **Spring Break:** March 12 (4:00 p.m.) – March 21 (Noon)

Residents are encouraged to plan ahead for all Residence Hall closures. Students needing accommodations outside of published opening or closing dates must receive prior approval from the Office of Residence Life.

IVCCD VISION, MISSION & CORE VALUES

IVCCD MISSION

We are committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

IVCCD VISION

We will serve our communities as an essential catalyst for educational and economic vitality.

IVCCD CORE VALUES

- Educational excellence through learning that prepares students for lifetime success.
- Leadership and communication through shared responsibility for accountability, transparency, and respect.
- Partnerships to support educational opportunities that strengthen our communities and foster economic development.
- Recognition of students, employees and community members for contributions and outstanding achievements aligning with our Vision, Mission and Core Values.
- Growth and sustainability through planning, innovation and optimizing resources.
- Continuous quality improvement in all that we do.
- Diverse and inclusive culture ensuring access, equity, dignity, and respect for all.

ADMINISTRATIVE STAFF

College Administration

- **Provost of the College:** Dr. Barb Klein
- **Dean of Students:** Mike Emerson
- **Director of Athletics:** Nate Forsyth

Residence Life Staff

- **Director of Residence Life & Student Engagement:** Bryan Bender
- **Assistant Director of Residence Life, College Apartments/College Suites:** Joich Gong
- **Assistant Director of Residence Life, Lloyd Hall:** Cooper Beving
- **Assistant Director of Residence Life, Thompson Hall:** Demarion Harper
- **Housing Assistant/Mentor:** Dwayne Melton

Lloyd Hall Housing Assistants:

Damian Archer, Drew Munley, Logan Guenterberg, TBD

Thompson Hall Housing Assistants:

Larry Roberts, Taylor Ross, Allen Edwards, Luis Cervantes

Suites Housing Assistant:

TBD

Housing Staff Responsibilities

Director of Residence Life and Student Engagement

The Director serves as a coordinator for ECC students to connect with one another, provide a sense of belonging and engagement, and advance community on campus. The Director is responsible for providing leadership and oversight for student leadership development. The Director plays a pivotal role and works closely with students to initiate, plan, develop, and facilitate events and activities to enhance the quality of student life and college experience for students. In addition, the Director promotes a purposeful, educational, and diverse climate that enhances classroom learning with relevant co-curricular programs and services.

Assistant Director of Residence Life

The Assistant Directors of Residence Life coordinate the Resident Assistant program and hall activities. They also handle discipline problems and maintenance reporting. They live in ECC student housing and are available to residents for information, advice, and personal guidance.

Resident Assistants

The Resident Assistants (RAs) are chosen through application and interview. RAs help with the supervision of the floor, report maintenance needs, and assist in policy enforcement. Most importantly, the RAs serve as friends, mentors, and information sources for the residents on their floors.

Security Personnel

Security personnel work with the student housing staff in enforcing housing regulations and maintaining security in the student housing buildings and the surrounding areas. Residents may be required to show their room key or ID to the Security personnel to indicate that they are residents.

On-Call Hall Staff

In every residential location, staff are immediately available for students via an overnight duty rotation. Students are encouraged to start with the Resident Assistant (RA) on call. When a situation is beyond the limitations of student staff, a professional staff member is available to provide additional support. If you are unable to reach the professional staff in your assigned hall, please call 641-373-4657. **Your first call for assistance after business hours should always be the RA on Duty.**

ROOM & BOARD CONTRACT

Length of Contract

The Residence Life Contract, signed by every residential student, is a legally binding contract for room and board services. The contract covers two full semesters, from August 28, 2026, through May 14, 2027. Housing is closed during the December holiday break unless prior arrangements are made. Any variations on the length of the contract must have approval from the Director of Residence Life & Student Engagement.

Room Reservations

Applications for housing accommodations should be sent to the Department of Housing as far in advance as possible to ensure a room assignment; applications must be accompanied by a \$120 non-refundable fee. A room will not be held unless the fee has been received. Roommate preferences should be indicated in the appropriate space on the housing application or via email to bryan.bender@iavalley.edu. ECC will do its best to accommodate all requests. For more information or to apply for housing visit the ECC website or email eccreslife@iavalley.edu.

Check-In

Each resident must check in and complete all the necessary paperwork in addition to paying their \$120 Reservation Fee before receiving their key(s) to their assigned living space. Residents are responsible for maintaining their assigned living area in a clean and orderly manner and are expected to leave it clean and in good condition at the end of the semester and academic year. Any items left in the residential assigned living areas will be disposed of and the cost of disposal will be assessed to the resident.

Check-Out

Each resident must leave their assigned living space clean, orderly, and in the same condition in which it was received, except for normal wear and tear. Failure to meet this standard will result in charges based on the documented check-out condition, including but not limited to:

1. Disposal of personal property
2. Cost of material(s)
3. Time and labor
4. Students will be notified of the amount charged after final room inspections.

Room Damages

Each resident is expected to maintain their room in good condition. To document the original condition of the room, students will have the opportunity to review and sign a room condition form at the time they move into their assigned room. Please review the room condition sheet carefully because when you vacate the room, this form will be used as the basis of comparison for damages. Residents will be charged for all damages that were incurred during their stay in the assigned room. At check-out, residents are responsible for formally checking out at the Assistant Director of Housing's office and turning in the room key. Students are also responsible for ensuring the proper use of these facilities by their guests. During all breaks, residents are expected to follow appropriate sign-out procedures.

Common-Area Damages

"Common areas" are areas not assigned to individual students, including the lounges, recreation rooms, bathrooms, laundry rooms, hallways, exteriors of doors, and those areas open to everyone in the building. Since this is your home, students are expected to report damage to common areas; damages in these areas are costly to everyone. We expect individuals to accept responsibility for damage they caused, and persons on the floor to assist in identifying the person or persons responsible for damage to common grounds. When students do not identify the responsible party, the damage charges are assessed to all members of the community.

Entry into Rooms

The Director of Residence Life & Student Engagement or an authorized representative has the right to enter any room to inspect living conditions (room checks) with a 24-hour notice. The Director of Residence Life & Student Engagement or authorized representative may enter any room when they consider that an emergency exists including, but not limited to, a potential threat to the health, safety, or welfare of any resident or guest. The Director of Residence Life & Student Engagement or authorized representative reserves the right to enter any room at any time for the purpose of searching that room for any item(s) that are illegal or any other violations of college or student housing regulations. The Director of Residence Life & Student Engagement or authorized representative reserves the right to enter rooms at any time to make necessary repairs, alterations, or additions.

Disciplinary Actions

Students who fail to comply with the terms and conditions set forth in the Student Housing Policies & Procedures Handbook and the ECC Student Handbook will be subject to removal from student housing and/or disciplinary action by the College. Students who are evicted from student housing because of disciplinary action forfeit all right to refund of any monies paid or owed for the semester in which the student is removed.

Local, county, and state laws take precedence over any conflicting housing policies. Each resident agrees to abide by all of the rules and regulations set forth in the Student Housing Policies & Procedures Handbook and to abide by all rules and regulations of ECC at all times. The Director of Residence Life & Student Engagement or authorized representatives have the right to confiscate items that are in violation of student housing rules.

Full-Time Enrollment Status

Only full-time students may reside in ECC student housing. To qualify as full-time, students must be enrolled and attending a minimum of 12 credit hours. Any student who drops below 12 credit hours will be required to move out of student housing unless the Director of Residence Life & Student Engagement or an authorized representatives grant approval.

Leaving the Halls

Anyone moving out of student housing must first see the Director of Residence Life & Student Engagement or an authorized representatives. Anyone moving out of a residence building must check out with the Director of Residence Life & Student Engagement or an authorized representatives (review/sign out on the Room Condition form) and leave their key(s). All rooms must be left in the condition they were found. Rooms must be swept or vacuumed, and all trash removed before a resident may check out. Personal belongings left behind in student housing will be retained for 30 days; after that time, the staff will dispose of the belongings. Failure to check out and leave the room orderly will result in an improper check-out fine. A lock replacement fee will be assessed when a lock is damaged or a key is lost.

Damages – Appeal

If you wish to appeal a damage charge assessed to your student account, you must submit your appeal in writing with photo evidence by email within 14 days after the charge is posted to your account following move-out. Appeals will not be considered unless they are submitted in writing by the student charged. To appeal a damage charge, please provide a detailed, written explanation of why you are contesting your damage charge(s), your student ID, and the dollar amount you are appealing to bryan.bender@iavalley.edu. Damage appeals are reviewed by a damage charge appeals committee and the committee's decision will be communicated to you via email.

Termination Fees

1. After classes begin, a \$600 break-of-contract fee will be assessed, and you will be charged a prorated rate for housing and meals (the exception is if the student is graduating/transferring and has 30 days to notify IVCCD of transferring. Failure to do so will result in the break-of-contract fee).
2. Students wishing to move out prior to the start of the 4th week of school (**September 28, 2026, or February 22, 2027**) will have their room and board prorated based on the number of weeks they are assigned to their residence hall up until the 4th week.

Week 1: Student refunded 90% of semester rate

Week 2: Student refunded 80% of semester rate

Week 3: Student refunded 70% of semester rate

Week 4 and beyond (before midterms): Student refunded 50% of semester rate

After midterms: No refund – student charged 100% of semester rate

****No refunds will be issued after midterm week. All official move-out requests must be approved by the Housing Office.**

3. Students who opt to move off campus during the semester will pay a \$600 break-of-contract fee (this includes moving home).
4. In the event a student officially withdraws from ECC, the room must be vacated within **24 hours after withdrawal**. Students are responsible for setting up a check-out meeting with the Assistant Director of Residence Life.

Activity Fee

Each resident is required to pay a non-refundable \$10 activity fee. These funds may be used for activities and student housing improvements.

ROOM ASSIGNMENTS

Roommate Assignments

The College reserves the right to make final decisions on room assignments. Any reasonable request for preference will be honored if possible. Roommate preferences may be requested through the Housing Application form or by emailing bryan.bender@iavalley.edu. The granting of this request is dependent upon availability of space and on the date the request is made. Requests for a single room may be honored if and when space is available at the discretion of the Director of Residence Life & Student Engagement or an authorized representatives. Director of Residence Life & Student Engagement or an authorized representatives reserve the right to re-assign residents who are without roommates should they not find someone of their own choice.

Room Changes

If a resident wishes to change rooms, they must contact the Director of Residence Life & Student Engagement or authorized representatives. Room changes cannot be made without permission. A request for a room change does not guarantee approval. A move cannot take place until the resident is notified by the Director of Residence Life & Student Engagement or an authorized representatives. Changing rooms without proper approval will result in a fine.

Room Consolidation

The College reserves the right to consolidate room assignments when necessary. Each residential student residing in a double room without a roommate after classes begin will be given a choice to buy out their current double room or to consolidate with another student needing a roommate. The consolidating student will have 48 hours to complete the required move.

Triple Occupancy

The Director of Residence Life & Student Engagement or an authorized representatives reserve the right to designate rooms for (involuntary) triple occupancy. Each occupant of such rooms will be compensated for each week beyond the first four weeks of that semester.

ROOM & FURNISHINGS

Provided by the College

Rooms and apartments are furnished with a bed, draperies, a mattress, a study desk, a chair, a closet, and a chest of drawers; apartments and suites are also furnished with living-room and kitchen furniture. These items shall not be removed from the rooms or apartments/suites.

Provided by Residents

The residents will provide their own bedding and personal items. Residents are responsible for the cleanliness of their rooms.

Personal Property

The Director of Residence Life & Student Engagement or authorized representatives reserve the right to restrict or deny use of residents' furniture, musical instruments, appliances, or stereo equipment. Stereos, radios and TVs that are allowed must be used in a manner which respects the rights and privileges of other residents and staff. Under no circumstances are residents allowed to move or remove furniture from/between rooms and lounges.

Personal belongings left behind in student housing will be retained for 30 days; after that time, the staff will dispose of the belongings. Ellsworth Community College and Iowa Valley Community College District assume no liability for loss or damage from any cause to the personal property of residents or guests.

Monthly and Break Inspections

Each Residence Hall will undergo inspections of all assigned residential spaces monthly. In addition, a formal Health and Safety inspection in preparation for Thanksgiving, Winter, and Spring Break recess. Residence Life staff will inspect each suite to ensure compliance. Residents who fail to comply with inspection requirements may be assessed a \$50 fine.

FOOD SERVICE

Serving Hours

Great Western Dining service hours are as follows:

Monday through Friday

7:00 - 8:30 Breakfast

8:30 - 9:00 Continental Breakfast

11:15 - 1:15 Lunch

5:15 - 7:00 Dinner

****Friday dinner is served from 5:15–6:15 p.m.**

Saturday & Sunday

11:30 - 12:30 Brunch

5:15 - 6:15 Dinner

Food Service personnel have the right to request identification; only residents, staff, or paying visitors are permitted in the cafeteria. All students are expected to remove dirty dishes from the table and place them in washing area.

Special Diets

Residents who are unable, for documented medical reasons, to consume the meal served must consult with Food Service to arrange a diet that is consistent with their physician's instructions. If food allergies are severe enough to warrant the possible use of epinephrine, you must notify the Director of Residence Life & Student Engagement.

****All residents are required to purchase the 19-meal (board) plan through college food service.**

EMERGENCY PROCEDURES

The emergency number for police, fire, or ambulance services is 9-1-1. For situations not considered an emergency, dial the Iowa Falls Police Department at (641) 648-6464 and notify the Residence Life staff.

Emergency Notifications

Students are automatically signed up for ECC emergency notifications. This system provides time-sensitive notices to students about campus closings due to weather and other emergency announcements. Messages can be sent within minutes to your cell phone (text) or email.

Fire Safety

- A fire drill is conducted so that all residents are prepared for a safe evacuation should a fire emergency occur.

Resident Responsibilities

- Locate fire exits and fire alarms and be on alert to prevent fires. Residents and their guests are required to participate in building evacuation drills.
- Any object, with the exception of a match or cigarette lighter, which creates an open flame are not permitted in the residence halls; this includes incense and candles.
- Vehicles may not be parked in fire lanes.

A resident who discovers or suspects a fire should notify a member of the Residence Life staff immediately.

If You Smell Smoke

1. Notify a staff member immediately and relate any pertinent information.
2. Staff will then try to find the source of the smoke.
3. If safe and clearly controllable, use extinguishers to put out the fire if possible.
4. Pull the fire alarm if there is a fire, then exit the building.

When You Hear a Fire Alarm, Prepare to Evacuate

Exiting your room

1. Close windows and open drapes.
2. Turn off all lights and lock the door.
3. Wear hard-soled shoes and a coat.
4. Carry a towel to cover your face in case of smoke.

Thompson Hall

1st West (SW exit or N lobby exit)
2nd West (SW exit or S lobby exit)
2nd East (East exit or S lobby exit)
3rd West (SW exit or N lobby exit)
3rd East (East exit or N lobby exit)

College Apartments

1st Floor (NE exit)
2nd Floor (NW exit)
3rd Floor (SE exit)

Lloyd Hall

1st Floor (S South)
1st Floor (East)
1st Floor (West)

Suites

1st Floor (Main)
1st Floor (East)
1st Floor (West)

Thompson Residents

Gather at the parking lot
adjacent to Wall Hall

College Suites

1st Floor (N exit)
2nd Floor (W lobby exit)
3rd Floor (W lobby exit)

Apartment/Suite Residents

Gather at south side of Gentle Student Center

False Fire Reports

Tampering with fire alarm systems or reporting false fire reports is a violation of Iowa Law (Ref. Section 712.7, 718.6, 723.4). Violators will be prosecuted.

Fire Safety Equipment

Tampering with or falsely setting off smoke alarms is prohibited. Violators will be prosecuted. **Any act of arson will result in immediate eviction.**

Tornado Safety

Residents should pay attention to Hardin County weather conditions throughout the day and be prepared to follow the safety procedures noted below in the event of a tornado. Residence Life Staff will make efforts to inform residents when a tornado watch or warning has been issued.

Tornado Watch

First alerting message from the U.S. Weather Bureau specifies an area and period of time during which tornado possibilities are expected to be dangerously high.

Tornado Warning

Issued when a tornado has been sighted in the area or detected by radar. At this time all residents need to take immediate cover in the following areas:

- College Apartments – 1st floor of the College Apartments
- College Suites – 1st floor of the College Suites
- Thompson Hall – 1st floor east hallway
- Lloyd Hall—1st Floor Hallway

City Siren Signal

1. Steady blast means take shelter immediately.
2. The city of Iowa Falls will signal a tornado warning by sounding the city siren signals. Housing staff will move quickly through the halls, directing all students to move to the first-floor hallway areas. Students should pay attention to weather conditions throughout the day and be prepared to follow the safety procedures noted below in the event of a tornado. Students are directed to respond immediately to a warning, for their own safety as well as that of others.

Shelter

1. With a severe weather warning, close window drapes.
2. With a tornado warning, leave the room, lock the door and go to the basement/bottom floor.
3. Do not take shelter near windows or glass.

Medical Safety

1. For their own safety and well-being, residents are asked to give written notification of any medical problems (epilepsy, diabetes, heart condition, food allergies, etc.) when making application to ECC student housing.
2. A resident who is injured or observes an injury must notify a staff member.
3. If a resident appears in critical need of medical attention, notify someone in authority immediately so an ambulance may be called.
4. A resident or visitor must notify the Residence Life staff and complete an Injury Report form concerning any personal injury incurred while on the premises.
5. First aid kits are available in the housing offices.

Student Insurance

A student who does not have medical insurance should consider obtaining coverage. ECC does not provide health insurance for students.

Renter's Insurance

Students are encouraged to have a renter's insurance policy. The college is not responsible for the damage of student belongings.

SECURITY

Each student living in student housing has a primary responsibility for their own safety and security. ECC ensures reasonable steps which contribute to maintaining a safe and secure environment. Staff, equipment, and information resources are provided to encourage behaviors that prevent dangerous situations, and to assist if an emergency should occur. However, despite these reasonable and good faith efforts, it is impossible to predict individual actions or guarantee absolute control that will assure that no unwarranted acts or situations will ever occur. ECC cannot prevent a fire caused by a resident's carelessness with a prohibited item, such as a candle. Nor can the police prevent a theft when a resident has left the room door, deck door, or window unlocked and valuables are left out while the residents are away from the room. Remember, when one resident is careless, all residents may be exposed to the consequences of that carelessness.

Exterior doors, deck doors, windows, interior doors, and apartment/suite bedroom doors should be locked at all times when the rooms are vacant to prevent theft and to maintain the safety of other students. The College assumes no financial responsibility for lost or stolen property. Please notify the Iowa Falls Police Department and Residence Life staff immediately if you become aware of a theft or of intrusions by unauthorized persons.

Exterior doors to the buildings must not be propped open.

Security Personnel

Security personnel are here to help everyone. These officials are employed by ECC. Residents must cooperate with Security at all times, including presenting a student identification card upon request; failure to do so may result in disciplinary sanctions. The on-call security phone number is 641-373-1418.

Building Security

Residents may enter and leave the buildings at their own discretion. Surveillance cameras are used for safety/security reasons in all the student housing buildings.

Thompson/ Lloyd Hall

- Anyone caught propping the outside exit doors or using the side doors except in cases of emergency will be fined \$100. Visitors in violation of this rule will lose visitation privileges.
- All main exit doors are locked and alarmed.

College Apartments & Suites

- All doors are locked daily.
- Anyone willfully or forcibly opening a locked door or exit will be assessed \$100 fine.
- At no time are locked entrances to be propped open. Doing so will result in a \$50 fine plus possible disciplinary action.

Resident Responsibilities

- Will lock the door to the resident's room whenever leaving.
- Will not give/loan their residential key to another resident or any non-resident.
- Will not admit any person or persons by way of locked exit doors.
- Will respect the ownership rights of other residents.

Keys

At check-in, all residents are assigned keys for which they are responsible. **Loss of a room key must be reported immediately to the Director of Residence Life & Student Engagement or an authorized representatives.** There is a \$100 charge to replace a room lock in Thompson Hall, Lloyd Hall, the College Apartments, and the College Suites. Room keys must not be duplicated; duplication will result in a \$100 fine and probation. These charges do not include time and labor. The total charge will include the fine and the cost of labor and materials. A lost key card will result in a \$25 charge.

MISSING STUDENT NOTIFICATION POLICY

Ellsworth Community College takes student safety very seriously. As a result, the following procedure has been developed to assist in locating a student or students living in college-owned, on-campus housing who, based on the facts and circumstances known to the College, is determined to be missing. This policy is in compliance with the Higher Education Act, Section 485(j).

Most missing person reports in the college environment result from a student changing their routine without informing a roommate or friends of the change. Anyone who believes a student to be missing should report their concern to the Director of Residence Life & Student Engagement or an authorized representative. Every report made to the Director of Residence Life & Student Engagement or an authorized representative will be followed up with an immediate investigation once a student has been missing for 24 hours. Depending on the circumstances, parents of a missing student may be notified. In the event that parental notification is necessary, the Dean of Student Affairs or ECC Provost will place the call.

At the beginning of each academic year, residential students will be asked to provide, on a voluntary basis, emergency contact information in the event they are reported missing while enrolled at the College. This emergency contact information will be kept in the Director of Residence Life & Student Engagement or an authorized representative's office.

General Procedure

1. The Director of Residence Life & Student Engagement or their designee will notify the Dean of Student Affairs immediately if any Residence Life student has not been seen on campus, cannot be reached by acquaintances, and a concern has been expressed for the student's safety and well-being for a period of more than 24 hours.
2. The Dean of Student Affairs will contact the Iowa Falls Police Department no later than 24 hours after the time the student is determined missing to file a missing-person report.
3. The Dean of Student Affairs or ECC Provost will also contact the student's emergency contact within 24 hours of the student being reported missing.

RESIDENCE LIFE

Roommate Rights & Responsibilities

As a resident of ECC student housing, students have the following rights and responsibilities. Likewise, each individual student should work to be the type of roommate who helps to ensure these rights for others.

- The right to read and study in a living unit free from disturbances.
- The right to sleep without undue disturbance.
- The right to be treated with respect and civility at all times.
- The right to expect a sense of privacy in one's living unit.
- The right to a safe and secure place of residence.
- The right to be free from fear of intimidation, physical harm or emotional distress.
- The right to a clean living unit and the responsibility to share equally in the work to keep the living unit clean.
- The responsibility to respect a roommate's rights and personal belongings.
- The responsibility to host guests in a manner that does not interfere with the rights of a roommates and other residents.
- The right and responsibility to speak out when you believe your rights have been violated.
- The right and responsibility to seek the assistance of others to resolve conflict when individual action has not been successful.

These rights and responsibilities apply not only to roommates, but also to other students living in ECC student housing.

These rights and responsibilities are intended to help residents create a respectful and supportive living environment. They do not create a contractual guarantee by the College.

Guests

With permission of the resident's roommates, residents are welcome to have guests; however, each residential student assumes responsibility for their guest's behavior and actions during the visit. There is a limit of two visitors per resident at any given time. A student will be held accountable and may be subject to the student housing Disciplinary Procedures if a guest is found to be in violation of policy.

The student must register a guests at the Assistant Director of Residence Life's office on the day of the guest's arrival.

Guests are to be informed that ECC and IVCCD are not responsible for any lost, stolen, or damaged personal belongings. ECC and IVCCD assume no responsibility for physical harm encountered by guests. ECC students who do not live in student housing and Iowa Falls residents are not allowed guest privileges. This privilege is intended for traveling visitors. Students who are suspended or evicted from ECC student housing or the College are not permitted to be on the premises, in the residential parking areas, or in student housing and will be charged with trespassing. Any resident found with a person previously banned from student housing will be subject to student housing Disciplinary Procedures up to and including eviction.

Visitation

To protect the rights of all students and provide a measure of privacy and security, visitation hours in all four residence buildings are: **8:00 a.m. to midnight daily**

- Minors or high school students are not allowed in ECC student housing unless accompanied by parents or legal guardians.
- Babysitting is not permitted in student housing.
- Resident students will be responsible for any damages inflicted by their visitors.
- Anyone violating student housing rules will be subject to a fine or loss of visitation privileges.

Housekeeping

Residents are responsible not only for the cleanliness of their own rooms, but also must cooperate in the general care and cleanliness of lounges, hallways and bathrooms. Trash is not to accumulate in rooms, on the decks, or in the hallways. Bathrooms, living areas, kitchens, and bedrooms are to be maintained in a healthy and safe manner. Those creating a mess can have disciplinary action taken against them, including a \$50 cleanliness fine. Facilities such as lounges, kitchens and recreation rooms may be closed due to misuse.

Residents should contact the Residence Life staff to request specific custodial assistance.

Quiet Hours

The purpose of quiet hours is to provide conditions that support students' academic pursuits. For many students, developing effective study habits can be difficult. This, coupled with the high-density nature of student housing, makes a quiet atmosphere necessary for sleep or study. Areas surrounding the buildings, as well as parking lots and streets, are included within this rule.

Mandatory quiet hours are 11:00 p.m. to 8:00 a.m. daily. Quiet hours are defined as the period during which each resident or visitor shall ensure that the noise level does not disturb any other resident in the building. 24-hour **mandatory quiet hours** will be in effect during Final Exam Week each semester.

Noise Control Discipline Procedure

Residents responsible for excessive noise or disruptive behavior may be subject to disciplinary action including fines or eviction from ECC student housing.

Maintenance and Residence Hall Problems

Facilities Operations repairs functional concerns with your residential room and maintain the Residence Halls are very important to ECC and IVCCD. You may seek assistance from Facilities Operations by emailing Director of Residence Life & Student Engagement or an authorized representatives, calling, or texting 641-373-4657; Please give a detailed concern with room location, and nature of the concern to the following:

1. Demarian.harper@iavalley.edu – Thompson Hall
2. Joich.gong@iavalley.edu – Apartments/Suites
3. Cooper.beving@iavalley.edu – Lloyd Hall

SERVICES

Academic Services

Students may receive academic advising through their assigned academic advisors or through the staff located in the Hub.

Counseling Services & Mental Health Resources

Services are available to ECC students and offer confidential, professional mental health support both on campus or at their office in Iowa Falls.

On Campus: The Hub — Mondays, noon–4:00 p.m.

Off campus: By appointment — 641-648-8111 — 814 Railroad Street, Iowa Falls, IA 50126

CICS mobile response 855-581-8111

YourLifeIowa.org

Suicide & Crisis Lifeline: 988 or chat at 988lifeline.org.

<https://www.iowacrisischat.org/>

<https://www.crisistextline.org/>

Transgender: <https://translifeline.org/hotline/>

LGBTQ: <https://www.thetrevorproject.org/get-help/>

Veterans: <https://www.veteranscrisisline.net/>

Identification Cards (IDs)

ECC ID cards provide students access to the cafeteria, athletic events, social functions, Dale Howard Family Activity Center, and concerts. ECC ID cards are non-transferable. If a student loses their ID card, a replacement may be obtained in the Gentle Student Center; there is a replacement fee for lost cards.

The ID card must be used when checking out recreational or other equipment from Residence Life. It is each resident's responsibility to have an ECC ID card in their possession. IDs must be produced upon request by a staff member, including RAs. **It is required that you carry your ECC ID with you at all times.**

Laundry Facilities

Each building has a laundry room equipped with washers and dryers. If a machine is not working, report it to the Assistant Director of Housing immediately. Residents should not leave laundry unattended. ECC and IVCCD assume no responsibility for lost or stolen property.

Residential Networking

Residents are encouraged to email helpdesk@iavalley.edu in the event there is a connection issue with your residential internet access.

Mail

Mail is distributed Monday through Friday. Mail is not delivered to student housing on Saturdays, Sundays, or holidays. Residents must pick up their own mail, and each resident is responsible for checking their mail on a regular basis. Materials advocating a political position, or commercial solicitations are not permitted to be placed in mailboxes unless received through the U.S. Mail and addressed by the sender to the student with the appropriate address.

Thompson Hall

Your Name
Thompson Hall
1100 College Ave.
Iowa Falls, IA 50126

College Apartments

Your Name
College Apartments
1100 College Ave.
Iowa Falls, IA 50126

College Suites

Your Name
College Suites
1100 College Ave.
Iowa Falls, IA 50126

Lloyd Hall

Your Name
Lloyd Hall
1100 College Ave.
Iowa Falls, IA 50126

Tampering with mail service is a violation of the law and violators will be prosecuted.

Office Hours

Residence Life staff office hours are Monday-Friday located in the Gentle Student Center from 8:00 am- 4:30 pm. You can reach a member of the housing team at any time by dialing 641-373-4657.

Parking Permits

At check-in, all students are required to fill out a vehicle registration card if they will have a car on campus. The parking permit needs to be placed on the lower corner of the rear passenger-side window. There is no charge for a parking permit, but students must have one or they may be ticketed or subject to towing. Permits are required for parking in student housing lots. Vehicles parking in any handicapped area on campus without a handicap sticker will be issued a \$100 fine.

Wireless Computer Networking System

Wireless computer networking and Ethernet networking is available in all the student housing buildings. This service enables students to access the internet from their rooms.

RESTRICTIONS

Alcohol is not permitted in student housing or on ECC property, including areas immediately surrounding student housing, even for individuals who are of legal drinking age in Iowa (21). Residents will be in violation of the alcohol container policy if a container is found within the resident's room; this applies to both empty and full containers. If no resident(s) is present at the time of discovery, all residents will be in violation. All those present where alcohol is found will be in violation of the alcohol policy. The first violation will result in a \$50 fine. The second violation will result in housing probation and a \$100 fine.

Bikes

Bikes are allowed in student housing.

Carpets

Carpet tape or foam-backed carpet is NOT to be used in student housing. All carpet stains should be reported as soon as possible. Residents will be charged the costs for materials and labor from any damage to carpet.

Christmas Trees

Real Christmas trees are not allowed in resident rooms. A fine may be imposed.

Cleanliness

Residents are responsible not only for the cleanliness of their own rooms, but also must cooperate in the general care and cleanliness of lounges, hallways, and bathrooms. Trash is not to accumulate in rooms, on the decks, or in the hallways. Bathrooms, living areas, kitchens, and bedrooms are to be maintained in a healthy and safe manner. Living quarters must not create offensive odors. Disciplinary action, including a \$50 cleanliness fine, may be applied for noncompliance. All students are expected to remove dirty dishes from the table and place in washing area in the cafeteria. Failure to do so will result in a \$50 cleanliness fine.

Cooperation with College Officials

Students must follow oral or written instructions regarding regulations, local, state, and federal laws as given by authorized representatives of the College. Students must present an ECC identification card to Residence Life staff upon request; failure to obey such instructions will result in disciplinary action and a \$50 fine.

Darts & Dart Boards

Darts and dart boards are not allowed in student housing. A \$50 fine may be assessed.

Discrimination

It is the policy of Iowa Valley Community College District that no individual will be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by the District on the basis of actual or potential parental, family or marital status; age; color; creed; gender identity; national origin; physical or mental disability; race; religion; sex; or sexual orientation as required by the Iowa Code §§ 216.6 and 216.9, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20

U.S.C §§ 1681 – 1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and Title II of the Americans with Disabilities Act (42 U.S.C. § 12101, et seq).

Ellsworth Community College students who feel they have been discriminated against are advised to contact Honoria Balogh, Education Equity Officer, at 641-648- 863.

Complaints may be filed with the Iowa Civil Rights Commission at 400 East 14th Street, Des Moines, Iowa 50319, 800-457-4416, or the U.S. Department of Education, Office for Civil Rights, at the Chicago Office, 500 West Madison Street, Suite 1475, Chicago, Illinois 60661, 312-730-1560. Retaliation against any individual for reporting discrimination or assisting in providing information relevant to a report of discrimination is strictly prohibited by IVCCD and constitutes a violation of this policy.

Doors

Only non-offensive material is allowed on the outside of doors. Any materials that are regarded as “in poor taste” or offensive will be removed. Doorways are not to be blocked in any manner. Students posting offensive materials will be charged a fine.

Drug Policy

Ellsworth Community College promotes a drug-free institution and prohibits students from the following regarding drugs: unlawfully possessing, using, or distributing controlled substances or misusing prescription drugs, as defined in Chapter 204, Code of Iowa. The use of narcotics or any controlled substance, including drug paraphernalia and synthetic drugs, in the housing units or on college property is prohibited. If in violation of the drug policy on Ellsworth Community College property, sanctions can result in immediate eviction or arrest. Students who are found to be in possession of or distributing controlled substances will receive a \$100 fine and will be placed on Disciplinary Probation or be evicted from student housing. The Dean of Student Affairs or designee will also review these cases to determine if appropriate disciplinary action was taken, which may include disciplinary suspension.

Important Note: The Iowa Falls Police Department will be bringing a trained drug dog through the halls, dormitory rooms, and apartments/suites on a random basis to check for the presence of illegal drugs. Being found in violation of this policy will result in immediate eviction from student housing and potential legal action, which the Iowa Falls Police Department may choose to take.

Electrical Appliances

The following electrical appliances are authorized for use in student housing: radio, television, study lamp, personal computer, iron, fan, hairdryer, microwave, dorm-sized refrigerator, air fryers, and heating pad. Items that are not permitted include, but are not limited to: George Foreman grill, electric frying pan, toaster or toaster oven, deep fat fryer and air-conditioning units (Window or Portable). Each building has a microwave that can be used by residents.

Falsification of Information

Willfully falsifying official records or documents is a serious offense that may result in a \$100 fine or eviction from student housing or the College.

Fire Alarms, Sprinkler Systems, and Fire Extinguishers

Tampering with the fire alarm system, sprinkler system, fire doors, smoke detectors, or setting off a fire extinguisher without the presence of a fire is a serious infraction. Students in violation are subject to a \$100 fine, disciplinary probation, or eviction. Other sanctions include any replacement and service costs. ECC will conduct room inspections. Smoke detectors and fire extinguishers will be inspected.

Firearms/Dangerous Weapon

Dangerous weapons are not permitted in ECC student housing or on college property. **The weapons policy is a “zero tolerance” policy.** The possession of dangerous weapons is considered a serious violation of the College discipline policies. This can cause disruption to the living environment and present a threat to the health and safety of students, employees, and visitors on the premises. Confiscated weapons will be reported to the police. Any object which could be used or perceived to injure another person will be considered a dangerous weapon for the purposes of this policy. Without limiting the scope of this definition, the following instruments or objects generally are considered weapons within the jurisdiction of this policy: firearms, a.m.munition, explosives, incendiary devices, clubs, knives, BB guns, imitation guns, stun guns or any dangerous weapon, substance, or material on campus is prohibited. Any student on college property found to be in possession of a weapon, displaying a weapon, or utilizing a weapon in a threatening manner, including the infliction of harm or injury to another person, may be subject to immediate suspension and termination of the student housing contract. The person may also be subject to criminal prosecution under Iowa law.

Gathering

Gatherings are prohibited outside or inside the student housing buildings at any time after 11:00 p.m. (including weekdays and weekends). This includes all parking lots, streets, and areas surrounding the buildings. A fine will be assessed to those in violation.

Grilling

Open-flame cooking devices such as barbecue/roasting grills, pits, and campfires are prohibited.

Hoverboards

Hoverboards are prohibited in student housing buildings or on the College campus.

Indoor Sports

The main student housing corridors, lobbies, hallways and other common areas are designed specifically for accessibility. To ensure safe passage and to protect the buildings, indoor sports of all types (playing catch or bouncing balls) and the use of sports equipment are not permitted. Bicycles and similar items (roller blades, skateboards, scooters, etc.) may not be ridden in any building.

Lewd or Indecent Behavior

Lewd or indecent behavior will not be tolerated. When in hallways, residents must be properly attired. A fine may be assessed for a violation.

Littering

Littering in or around the buildings will result in a written warning or fine of \$25.

Lobby Rules

When noise levels are excessive or disturb others, a fine may be issued and a resident and visitors may be asked to leave.

Loitering

The hallways are passageways among the residential wings, recreational areas, entrances, etc. Gathering or running in the hallways is not permitted. There will be no overnight sleeping in common areas (lounges, TV rooms, recreation rooms, etc.). This will result in a fine.

Mandatory Meetings

Failure to attend a mandatory meeting for which 48 hours' notice was given may result in a fine. Residents must see the Director of Residence Life & Student Engagement or designee ahead of time if unable to attend a mandatory meeting. A \$25 fine may be assessed to those not in attendance.

Motors/Motorized Vehicles

Motors or motorized vehicles are not allowed in student housing. A fine may be assessed for a violation.

Noise/Loud Music

Residents must be considerate of others. Excessive or disruptive noise is prohibited. Radios, stereos, video games, and televisions must be played at a reasonable volume level at all hours. Stereos may not be played out windows. A violation may result in removal of the item making the excessive/disruptive noise from a resident's room. All those present in a room or housing area at the time of a mandatory quiet hour violation will receive a fine.

Open Flames

No open flames are permitted in student rooms, lounges, study rooms, balconies/decks, or other public areas of student housing.

Pets

All pets are prohibited for residential students. **If accommodations are needed for a disability, please contact Tina Wesselman in the Hub to complete the proper application.**

Posting Signs

Prior to posting signs in the main lobby or hallways, permission must be obtained from the Director of Residence Life & Student Engagement or designee. Non-approved material will be taken down.

Removal of Furnishings

The theft, willful destruction, damage, or misuse of student housing property or a resident's property may result in disciplinary action including eviction without refund of money paid or owed for the semester.

Roofs

Residents are not permitted on the roofs or overhangs or on any portion of the outside of the buildings.

Screens

The window screens must remain in place at all times. Opening or missing screens will result in a fine or replacement cost for the screen(s).

Sexual Misconduct

Sexual misconduct is criminal behavior that will not be tolerated at any Iowa Valley Community College District campuses, facilities, or District events. It is the district's policy to provide programs to prevent domestic violence, dating violence, sexual assault, stalking, and sexual harassment by increasing awareness of gender violence, increasing recognition that it is a problem, increasing ownership/responsibility of the issue, developing skills to intervene, and increasing recognition of such intervention. [The district's policy](#) (IVCCD Board Policy/Guideline 518) does not discriminate based on sexual orientation or preference of individuals engaging in sexual activity.

If a student believes they have experienced Sexual Misconduct, please visit the following link to submit an electronic form: [Title IX Reporting Form - Iowa Valley Community College District \(iavalley.edu\)](#)

If you would like to speak with a Title IX Coordinator, please reach out to your respective coordinator:
Ellsworth Community College: tracy.crippin@iavalley.edu

Solicitation

Solicitation is prohibited in student housing. The sale of any commodity or service by any student requires permission from the Director of Residence Life & Student Engagement or an authorized representative. Residents should inform a Residence Life staff member or ask strangers or uninvited guests to leave.

Social Media Policy

Students should be aware that information posted on social media platforms, including Facebook, Instagram, Snapchat, and X, may be reviewed when determining whether conduct violates ECC or IVCCD residence-hall policies, procedures, or the Student Code of Conduct. Conduct documented through social media may be subject to disciplinary action under applicable policies.

Theft/Property Damage

Doors should be locked when rooms are unoccupied. Very few thefts occur in student housing when residents take proper precautions. In case of theft, notify the Iowa Falls Police Department. Report all thefts to the Director of Residence Life & Student Engagement or an authorized representative immediately. ECC and IVCCD are not responsible for stolen items. If a theft occurs, residents should check their parents' homeowners' policy. The Personal Inventory Sheet makes a good record of items owned in case it is needed for insurance.

Wrongfully taking the property of another or wrongfully refusing to return the property of another when requested to do so, is considered a serious violation of the discipline policies of Residence Life. Anyone found to have violated the theft or burglary policy will be subject to immediate eviction from student housing without refund. The person may also be subject to criminal prosecution under Iowa law.

Threats/Harassment

Threats to health and safety such as fighting, play fighting, physically abusing, or endangering in any manner the health and safety of any person will result in immediate disciplinary action which may include eviction.

Unacceptable statements or verbal harassment that cause embarrassment, humiliation, shame, fear, or intimidate, or ridicule will result in a fine and may result in further disciplinary action, including eviction.

Tobacco/Smoking

Student housing and the College grounds are tobacco-free in accordance with state law. **Smoking or any use of tobacco is not allowed** in buildings or on college grounds or parking lots. A fine will be assessed for failure to comply.

Unacceptable Behavior

Anyone acting in a manner disrespectful to other residents and their personal property or College property is subject to immediate removal from ECC student housing.

Walls

Only scotch tape, painters' tape, tacks, or 3M removable strips may be used on walls in the rooms (please leave 3M pull strips up when you check out). Residents will be charged for rooms that require painting if excessive marks are made.

Weightlifting Equipment

Weightlifting equipment is not permitted in student housing.

Wireless Computer Networking System

- ECC reserves the right to disconnect a resident's network connection at any time without notice in order to maintain the integrity of the network.
- ECC will attempt to maintain 24-hour operation of the wireless network; however, there are times when the network will be unavailable. Efforts will be made to post notifications when such downtime is known in advance.
- By using the network, there is a risk of transferring viruses or other malicious programs to personal computers. In using this wireless networking service, residents agree not to hold ECC/IVCCD responsible for any damages resulting from connecting to the network.
- **Routers are not permitted.**

DISCIPLINARY PROCEDURES

The Director of Residence Life & Student Engagement or an authorized representatives are responsible for maintaining a safe and secure environment conducive to the intellectual, social, and cultural development of the residents. The Assistant Directors of Residence Life are assisted by student Resident Assistants (RAs).

Fines

Fines may be assessed for specific violations. Failure to pay fines assessed for damages will result in a hold on a student's registration, graduation, or issuance of a transcript. The third time a finable offense is violated it will be given as a non-cooperation violation. If this occurs, the student will be required to meet with the Dean of Student Affairs or designee concerning the resident's disregard of the housing policies. This meeting may result in the student being placed on probation or evicted from ECC student housing.

A fine may be appealed within two class days after it is issued to the Director of Residence Life. Fines are payable at the Business Office in the Gentle Student Center. It is the student's responsibility to make the appointment; failure to do so will be considered a forfeiture of any appeal on the issue(s) in question.

Fines will be doubled if they are not paid within 30 days.

Appeals

The Director of Residence Life & Student Engagement may place a resident on student housing probation. Disciplinary probation is not subject to appeal. If an offense carries eviction as a direct sanction, probation status is not required. The College reserves the right to impose immediate interim removal or eviction when necessary to protect health, safety, or the residential community, subject to applicable College procedures. If a student desires a hearing, one may be set at the discretion of the Dean of Student Affairs. The hearing committee will consist of the Director of Student Success, the Director of Athletics and Student Life, and a Faculty Representative. Because the resident has been dismissed from on-campus housing, the hearing will take place promptly, with a decision issued within 24 hours. Failure to file the appeal within two class days will forfeit any request for appeal on the eviction. Any student who fails to appear for their scheduled appeal hearing will forfeit the right to a hearing.

Written/Verbal Warnings

Students found in violation of a student housing regulation or policy will be issued a written notice of the violation by an Assistant Director of Residence Life. Upon receipt of a violation notice, the individual has two class days to report to the appropriate Assistant Director of Residence Life where the violation occurred. Upon receipt of a third violation notice, the student will meet with the Dean of Student Affairs or designee and may be subject to eviction from student housing.

Disciplinary Probation

A student is placed on disciplinary probation as the result of actions that carry the penalty of probation. Once the probation stage is reached, the student will remain on probation for the remainder of the year. During this period, the student must demonstrate their ability to act in a manner acceptable to the College. With probation, there may be a fine assessed or restrictions may be placed on student housing living or extracurricular activities in student housing.

Eviction from Student Housing

When a resident demonstrates that they are unable to comply with student housing guidelines, the Director of Residence Life & Student Engagement or an authorized representative will issue a written notice of eviction and

the student may be required to move off campus immediately. When a resident is evicted, the guidelines are as follows:

- The student is given three days to remove all personal property from student housing while being accompanied by an Assistant Director of Residence Life.
- The student automatically loses visitation rights to campus residence halls and all adjacent parking lots.
- The student remains responsible for any unpaid housing charges.
- The student may be referred to the Dean of Student Affairs for possible further disciplinary action.

Effect of Eviction Notice

Any resident who is issued a notice of eviction will not be entitled to a student housing contract for the following academic year, without an appeal and proper reinstatement.

Non-Resident Violations

Violations of any student housing rules by non-residents could result in the loss of visitation privileges.

ECC RESIDENCE HALL VIOLATIONS & FINES

Any violation may result in a fine or disciplinary probation or eviction from Residence Life.

Violations \$50

- 3rd + time for a lockout
- Aerials/wires out of window
- Blocked doorway
- Candle/incense possession
- Christmas trees (real trees) in rooms
- Courtesy quiet hours
- Door decoration policy
- Failure to attend a mandatory meeting
- Gathering policy
- Improper checkout
- Improper room change
- Indoor sports/weight equipment
- Littering in or around buildings
- Loitering
- Motor/Motorized vehicle policy
- Removal of student housing furnishings
- Roof policy
- Alcohol policy (1st violation)
- Cleanliness
- Computer Use Policy 407
- Darts/dart boards
- Electrical policy
- Housing Exits/Doors
- Lewd or indecent behavior
- Mandatory Quiet Hours
- Open screens/security screens
- Noise Violation
- Open flames/Grilling policy
- Tobacco/smoking policy
- Visitation Policy

Disciplinary Probation (\$100 fine)

- Alcohol policy (2nd violation)
- Falsification of information
- Fighting or assaulting another person
- Non-cooperation
- Pet policy
- Tampering with the mail
- Threat policy
- Tampering with security camera
- Tampering with smoke alarms
- Willful damage to college property
- Repeated violations
- Unacceptable behavior
- Verbal harassment

Eviction (\$100 fine possible)

- *These violations could result in automatic eviction from student housing or a \$100 fine.*
- Lost Key
- Assault
- Drug policy violation
- Falsification of information
- Possession or use of firearms or weapons
- Second violation of alcohol policy
- Tampering with or vandalizing fire equipment
- Theft or possession of stolen property
- Repeated violations

PHONE INSTRUCTIONS & IMPORTANT LOCAL NUMBERS

Important Local Phone Numbers

- ECC Security (call & text) 641-373-1418
- ECC Switchboard 641-648-4611 (to reach instructors and campus offices)
- Emergency Police/Fire/Ambulance 9-1-1
- Iowa Falls Police Dept. (non-emergency) 641-648-6464
- Hansen Family Hospital 641-648-7000
- Medical Clinics 641-648-3202 Ellsworth Family Medicine
641-648-7095 Iowa Falls Clinic
641-648-2586 McFarland Clinic
641-316-1112 YourTime Urgent Care

MENINGITIS INFORMATION

What is Meningococcal Disease?

Meningococcal disease is a rare but potentially fatal bacterial infection. The disease is expressed as either meningococcal meningitis (an inflammation of membranes surrounding the brain and spinal cord) or meningococemia (the presence of bacteria in the blood).

What Causes Meningococcal Disease?

Meningococcal disease is caused by the bacterium *Neisseria meningitidis*, a leading cause of meningitis and septicemia (or blood poisoning) in the U.S. Meningitis is one of the most common manifestations of the disease, although it has been known to cause septic arthritis, pneumonia, brain inflammation and other syndromes.

How is Meningococcal Disease Spread?

Meningococcal disease is transmitted through the air via droplets of respiratory secretions and direct contact with an infected person. Direct contact, for these purposes, is defined as oral contact with shared items such as cigarettes or drinking glasses, or through intimate contact such as kissing.

What are the Symptoms?

The early symptoms usually associated with meningococcal disease include fever, severe headache, stiff neck, rash, nausea, vomiting and lethargy, and may resemble the flu. Because the disease progresses rapidly, often in as little as 12 hours, students are urged to seek medical care immediately if they experience two or more of these symptoms concurrently.

Who is at Risk?

Evidence suggests that students residing on campus in dormitories appear to be at higher risk for meningococcal disease than college students overall. Further research released by the U.S. Centers for Disease Control and Prevention (CDC) has shown that first-year students living in residence halls may have a higher risk of meningococcal disease than college students overall.

Why Should College Students Consider Vaccination with the Meningococcal Vaccine?

Data from the CDC demonstrate an increasing incidence of outbreaks on college campuses. Data further suggests that sub-populations of college students are at increased risk for meningococcal disease. Pre-exposure vaccination enhances immunity to four strains of meningococcus that cause 65%–70% of invasive disease and therefore reduces a student's risk for disease. Development of immunity post-vaccination requires 7–10 days.

Who Should be Vaccinated Pre-Exposure?

- Entering college students, particularly those living in dormitories or residence halls, who elect to decrease their risk for meningococcal disease.
- Undergraduate students 25 years of age or younger who are not pregnant and who request vaccination in order to decrease their risk for disease.
- Students with medical conditions that compromise immunity (e.g., HIV, absent spleen, antibody deficiency, etc.).
- Students traveling to areas of the world with endemic meningococcal disease.

For additional information contact the U.S. Center for Disease Control at 800-232-2522 or **online**.

It is the policy of Iowa Valley Community College District to not discriminate on the basis of actual or potential parental, family or marital status; age; color; creed; gender identity; national origin; physical or mental disability; race; religion; sex; sexual orientation; or veteran status in its programs, activities or employment practices. [Visit our website for additional information.](#)

NOTES
